

TELL CITY ELECTRIC DEPARTMENT
BOARD OF DIRECTORS
June 20, 2023

The Tell City Electric Department Board of Directors met at 4:00 P.M. All members of the Board were present. Mr. Land presided.

General Manager Andy Hicks was in attendance as was Paige Schank for the Department. No further guests were in attendance.

The Agenda was presented to the Board in written form. Mr. Hicks amended New Business Item A from \$518,000 to \$880,000 and under Human Resources Committee added Tell City Sports Complex. A motion was made by Mr. Poole and seconded by Mr. Daum to approve the Agenda as amended. Motion passed 6-0.

Minutes from the May 16, 2023 meeting were presented in written form. No changes were noted. Mr. Kohnert made a motion to approve the minutes, Mr. Poole seconded and the motion passed 6-0.

Committees

Human Resources:

i. Community Involvement – Table of Blessings, Food Pantry, and Tell City Sports Complex: TCED will be volunteering at the Table of Blessings on July 13th at 4:00 p.m. All Board members are welcome to join. TCED will also be assisting a local food pantry in unloading a food truck once a month. Expected time to unload will be 15 minutes. It was previously agreed by the TCED Board of Directors to provide the installation and labor free of charge for the electric utilities at the Tell City Sports Complex. TCED has provided a letter stating such donation of labor to the City for an estimated cost of \$194,000. This cost estimation was from the quote provided by the project contractor. The City needed the estimate for grant matching purposes. The City will be providing all materials. TCED will assist in setting poles, mounting lights and running wire.

Financial Matters: The Financial Reports, Working Fund Report, Liquidity Report and Docket were presented and discussed. Maintenance expenses for the month were higher due to purchasing related to underground boring projects. Revenue was higher than normal due to the revenue adjustment as discussed in the May 2023 Board of Directors meeting. Mr. Daum motioned to approve the reserve transfers to the four reserve accounts: \$55,500.00 to the Operating Reserve, \$11,250.00 to the Expansion Reserve, \$1,700.00 to the Waupaca Substation Reserve and \$9,993.47 to the Loan Liquidation Reserve and the Docket for the month of June. Mr. Poole seconded and the motion passed 6-0.

Strategic Planning:

i. Southwest Substation Update: The control building has been delivered and set, fence posts are up with the fencing scheduled to be installed this week or next, ground grid is approximately 80% complete, concrete is planned to be finished by end of next week switches are in and being stored, and Pennsylvania Transformer reported that the delayed material has been received and production is moving along. The third invoice for the transformer was received today for 25% of the total cost. Delivery estimation is still end of August. Spectrum is working on an updated quote

for phase 2 of the substation. Quote to include a new transformer rather than a refurbished transformer to be most conservative.

Current Business

a. Power Supply Report: A copy of the monthly report was distributed. The Department's cost per kWh in May is \$0.080867 Jasper's is \$0.0961400, Huntingburg's is \$0.1001080 and Troy's is \$0.0932320. A monthly comparison of charges from TCED and SIP to Waupaca Foundry Inc. was presented for the Board's review for the month of May consumption. TCED's cost to Waupaca for the May consumption (due in June) invoice was less than SIP's charge to Waupaca by approximately \$44,100.

b. 601 Main Remodel – Carpet: Carpet work as begun. Bosse Title and PCDC suites are completed. Work is being one on TCED offices at this time. We received the quote for the upstairs conference room which was flooded from a water week. The cost was less than \$4,000 and will be added to the current carpet installation.

c. Troy Assistance Update: No additional work has been performed since the previous Board meeting.

New Business

a. Transfer \$880,000 from Operating Reserve to Regular Checking for Southwest Substation payment: The Board voted to transfer \$880,000 from the operating reserve into the checking account for payment of multiple invoices related to the Southwest Substation. Invoices consisted of: \$58,280 Cleaveland Price (switches), \$68,400 Premier Power (site work), \$341,240 VFP, Inc (control building), \$49,700 GE Grid Solutions (breakers), and \$362,916 Pennsylvania Transformer (transformer). Motion made by Ms. Nance and seconded by Mr. Malone. Motion passed 6-0.

b. Resolution R230620A Uncollectible Accounts: A motion was made by Mr. Kohnert and seconded by Mr. Daum to approve the Resolution presented for uncollectible accounts in the amount of \$10,046.58. Motion passed 6-0.

c. Transfer \$10,000 to Promotional Account: Mr. Malone made the motion, seconded by Mr. Poole to transfer \$10,000 to the Promotional Account and payment of \$5,000 for the annual Perry County Development Corporation contribution and \$3,837.30 for the donation of LED lights to the 4H Fairgrounds. Motion passed 6-0.

d. Resolution R230620D – TCED Standard Policy for Installation of Electric Services: The standard policy for installation of new electrical services is a document provided to all electricians working within the TCED service area. Document was provided to the Board and included within the Board meeting materials. Changes made were noted in red and summarized as: new services or services coming up to code are required to include disconnects on the outside of the building, a 4ft by 4ft clearance in front of the meter base is required, only 600amp services or higher will get a CT, meter bases will be 4.5ft – 5.5ft of the ground. Disconnects on the outside of the building will make emergency situations safety for first responders. Services under 600amps not getting a CT will save the Department approximately \$800-\$1,000 per install. Motion to approve Resolution R230620D was made by Mr. Malone and seconded by Ms. Nance. Motion passed 6-0.

e. TCED Personnel Policy Handbook – Section 3 presented for review and approval


i. Resolution R230620B – Operations Employees Standby Compensation for 2023: Stand by compensation was increased from \$28 per day of being on call to \$37 per day. The current average wage for operations staff is \$37 per hour. Stand-by compensation was added to the operations staff wage sheet attachment to be revisited when compensation is reviewed. Approval of Resolution R230620B was made by Mr. Kohnert and seconded by Mr. Poole. Motion carried 6-0.

ii. Resolution R230620C – Adopting Section 3 – Salary Administration of the Personnel Policy Handbook: Section 3 of the personnel policy was presented to the Board and included within the Board meeting materials. Changes included removing of all language related to the Bargaining Agreement, updating job titles from Superintendent to General Manager and Accounting Manager to Chief Financial Officer, call out time will be paid in the time period actually worked rather than in the time slot the call out initiated, call out pay between the hours of 5am-7am on a regular working day will be paid at double time until 7am at which time regular pay will start, updated salary employees pay docking to reference the Department of Labor requirements. Approval of Resolution R230620C was made by Mr. Malone and seconded by Mr. Daum. Motion carried 6-0.

Other Business

There being no other business, Mr. Kohnert made a motion at 4:33 P.M. to adjourn. Mr. Poole seconded; the motion passed 6-0.

J.B. Land, Chairman



Bob Kohnert, Secretary



